

NHP Performance Standards (product licensing)

Class I (60 day)

2024-25 Fiscal Year: 91%

- *Represents 52% of applications received*

April performance: 73%

Class II (90 day)

- 2024-25 Fiscal Year: 94%
- *Represents 13% of applications received*

April performance: 77%

Class III (210 day)

2024-25 Fiscal Year: 47%

- *Represents 35% of applications received*

April performance: 20%



Licensing at ~260 days

**Fiscal year to date is from April 1, 2024 to March 31, 2025*



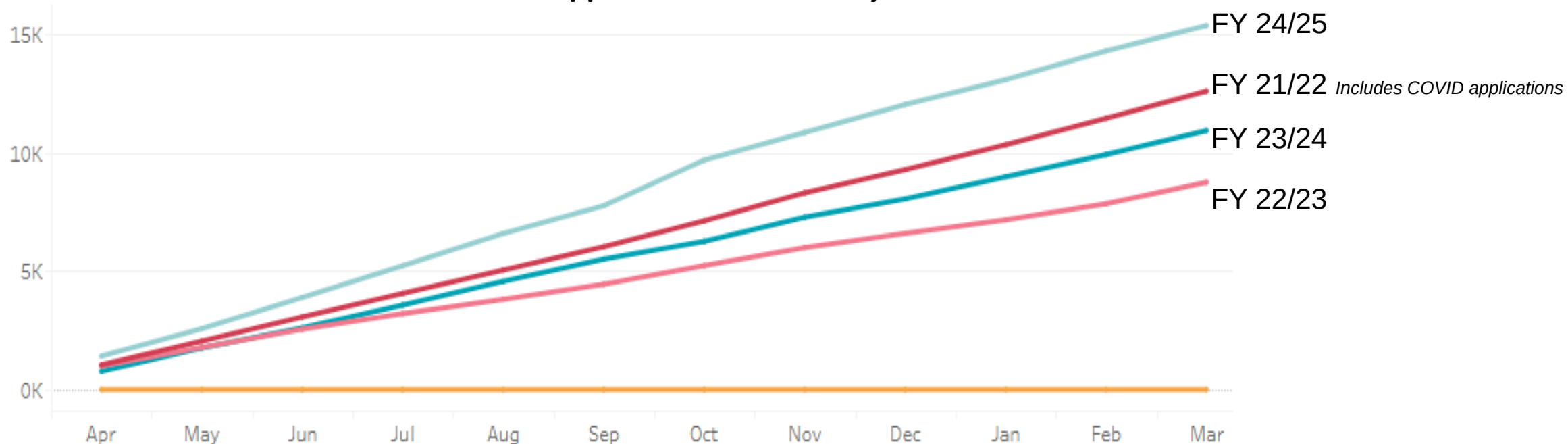
Note: The next performance standards updates will focus on providing performance reporting for Class III **prioritized** files to be sold and/or manufactured in Canada.

Product Licensing Volumes and Trends

Volumes and Trends:

- 15,824 applications received across all classes; compared to 10,953 received last fiscal year
- 13,861 applications received a decision; compared to 10,395 last fiscal year
- Active workload: 5,471 applications (all classes)
 - **Class III:** Active workload is currently 3,641; normal active workload is 1,700

Product Licence Applications Received by Year



**Fiscal years (FY) run from April 1st to March 31st of the next calendar year*



Class III Workload Management and Statistics

On **March 5, 2025**, NNHPD announced it will focus review activities on applications that will directly benefit businesses and people in Canada, that meet one of the following criteria:

- An application or an amendment for a product *that is to be sold in Canada within six months* of receiving authorization.
- An application or an amendment for a product *that is or will be manufactured in Canada within six months* of being licensed.

Statistics (as of May 21, 2025):

- 1,122 prioritization requests received
 - 204 decisions issued
 - 918 submissions in various stages of screening and review.
- An additional 30-40 more products are prioritized each week



Reminders: Class III Workload Management



- Workload Management forms should only be sent in for Class III new applications and amendments
- Workload Management forms require a submission number and should only be completed after receiving an acknowledgement letter is received.
- Please ensure the information inputted on the form is correct and without error. Please enter the correct company name and code, brand name, file/submission number, NPN (if required), Authorized Signing Official and date.

NNHPD will be expanding the Workload Management approach to **Class II** applications soon.

Trading Partner Agreements - Reminders

Trading Partner Agreement



- Sign the Trading Partner Agreement (e-signature is acceptable)
- Fill out **all info** on Page 11 (Name, email, and phone number for the Primary User)
- Use the legal name of the Trading Partner (the Company Name not the name of the person using ePost Connect)

Trading Partner Profile



- **Finalize** the Trading Partner Profile
- Enter the user's unique ePost Connect email address in the posteCS address field on the form
- Use the legal name of the Trading Partner (the Company Name not the name of the person using ePost Connect)

Proof of Signing Authority



- Sign the Proof of Signing Authority (e-signature is acceptable)
- The person signing the Proof of Signing Authority should be the Senior Official of the company even if the Senior Official is the same person as the Primary User

Proof of Legal Name



- Provide proof for the correct legal name for the company.
- **Do not** send in proof of the person's name (passport, Driver's licence, etc.)

2025/2026 HPCD Performance for Site Licence Submissions

* business days

Stream 1 (35 days*)

Fiscal Year to date: 89%
April performance: 95%

Active Workload: 45
submissions

Stream 2 (65 days*)

Fiscal Year to date: 84%
April performance: 87%

Active Workload: 159
submissions

Stream 3 (95 days*)

Fiscal Year to date: 50%
April performance: 33%

Active Workload: 3
submissions

May 2025 Monthly Auto-Reply

HPCD is currently reviewing new applications received as of:

Stream 1: April 2025

Stream 2 or Stream 3: March 2025

HPCD is currently reviewing amendments received as of:

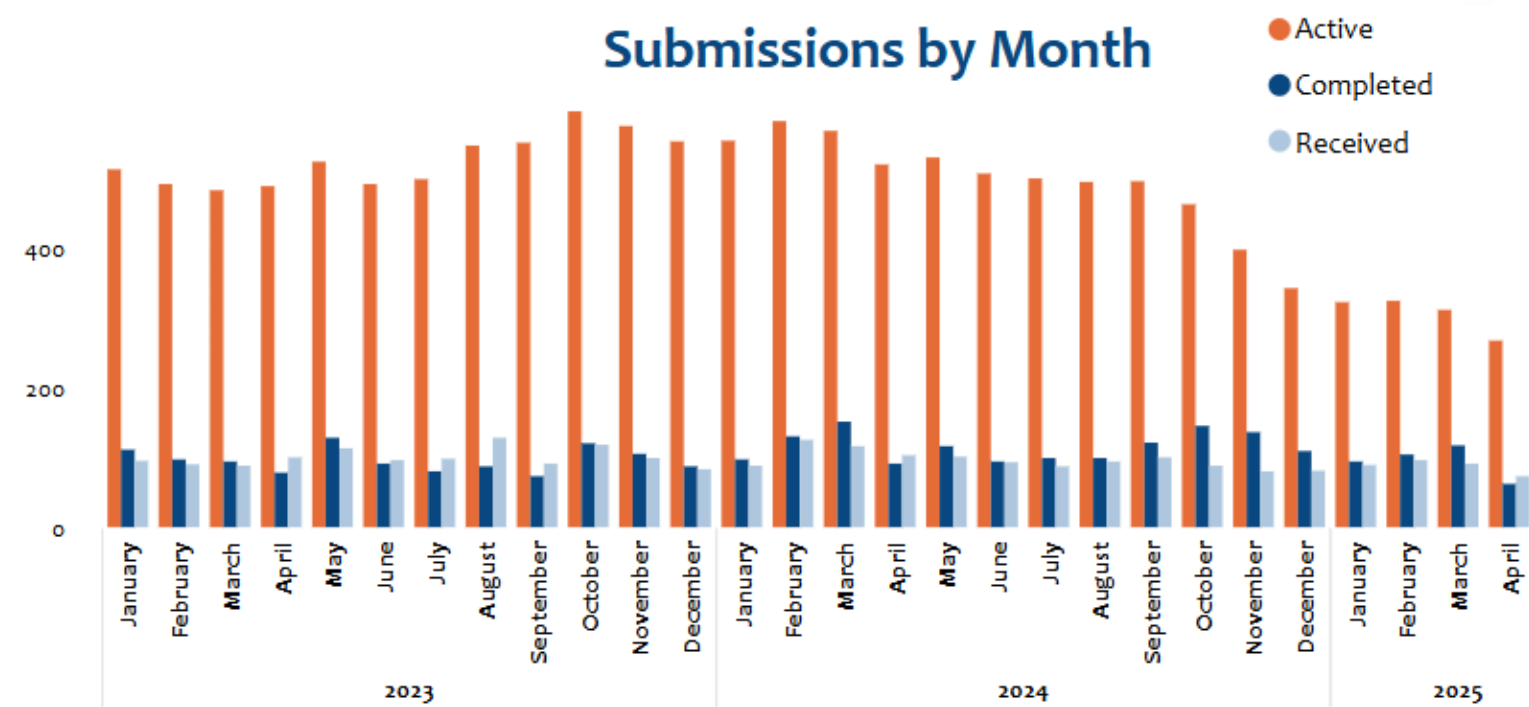
Stream 1/2/3: March 2025

HPCD is currently reviewing renewals received as of:

Stream 1: April 2025

Stream 2 or Stream 3: December 2024

Historical Workload



Volume: The volume of received and completed submissions has remained consistent since January 2023, averaging around 100 per month.

Backlog Reduction: The site licensing team has implemented strategies that includes optimizing processes through leaning and automation, leveraging expertise and efforts, and enhancing compliance promotion that actively supports the reduction of the active workload.

As of 2024/2025 Q4, there was an increase in submissions meeting service standards in comparison to previous quarters. A total of 68%, in comparison to the previous quarter (Q3 at 52% within service standards).The backlog has been eliminated as the focus shifted towards completing submissions already over their established service standard.