

WHO WE ARE

Our Brands: The Estée Lauder Companies Inc. is one of the world's leading manufacturers and marketers of quality skin care, makeup, fragrance and hair care products. The company's products are sold in approximately 150 countries and territories under brand names including: Estée Lauder, Aramis, Clinique, Prescriptives, Lab Series, Origins, Tommy Hilfiger, M·A·C, Kiton, La Mer, Bobbi Brown, Donna Karan New York, DKNY, Aveda, Jo Malone London, Bumble and bumble, Michael Kors, Darphin, Tom Ford, Smashbox, Ermenegildo Zegna, AERIN, Tory Burch, RODIN olio lusso, Le Labo, Editions de Parfums Frédéric Malle, GLAMGLOW, By Kilian, BECCA, and Too Faced. For fiscal 2019, net sales were \$14.86 billion and operating income was \$2.31 billion.

Our Heritage: Since Estée Lauder founded our Company in 1946 with four cosmetics products and unlimited dreams, we have grown virtually every year on the key principles she established: creativity, innovation and entrepreneurship. The Estée Lauder Companies are committed to building world-class brands by developing talented people. We champion a professional organization that emphasizes excellences at every level. Our people are our greatest asset and the success of our company is the result of the talent, passion, and vision of our creative and highly dedicated employees, who set a global standard for innovation, service and quality. The Canadian Supply Chain and Canadian Innovation Centre is at the core of that innovative spirit. (<http://www.elcompanies.com/who-we-are/the-lauder-family>)

Our Culture & Values: Our culture is often described as a rare mix of family values with a high-performing public company with a mission of "Bringing the best to everyone we touch and being the best in everything we do. This unique mix translates into a caring, collaborative and compassionate workplace that is also demanding – with a competitive spirit that is a powerful source of motivation. Above all else, there is a focus on long-term, sustainable growth which engenders loyalty and commitment from internal and external stakeholders. We are a values-driven organization. Our actions are rooted in the Lauder Family values of respect for the individual, uncompromising ethics and integrity, generosity of spirit and fearless persistence. Building on these core values we also abide by the following principles: <http://www.elcompanies.com/who-we-are/culture-and-values>.

To learn more about our unique corporate culture in Canada, please visit [LinkedIn](#).

POSITION SUMMARY

The Manager of Global Regulatory Affairs will be responsible for the management of the Canadian Regulatory Department to meet business objectives regarding new product and market launches, department resources, liaison with other internal departments, and planning resources for future activities.

Key areas of oversight include:

- Global Product Registration
- Health Canada Site/Product Registration Requirements
- Regulatory Reviews/Ingredient Label Development
- R&D Collaboration
- Employee Management, Coaching and Development

BASIC QUALIFICATIONS:

- Bachelors or Masters Science degree in a relevant scientific field (e.g. chemistry, biology, etc.)
- Post-graduate certification in Pharmaceutical Regulatory or Cosmetic Science an asset
- 10+ years' experience in Canadian Regulatory Affairs, including a thorough understanding of the Canadian *Food & Drugs Act* (experience with cosmetics, OTCs and/or NHPs preferred)
- Working knowledge of Health Canada Site and Establishment Licensing processes and API requirements an asset

- **Must possess:** 5+ years' experience in people management - proven ability to mentor, coach and develop staff
- Strategic thinking, creative problem solving, decision making skills required
- Strong multi-tasking, prioritizing and organization skills required
- Excellent communication skills in English – verbal, written and presentation skills
- Ability to travel within Canada and US (5%)